



**Ravenshaw University
Cuttack**

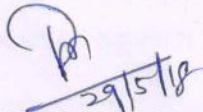
NO: 2113 DATE: 29.05.18

Inviting Tender for Annual Service Contract of Air Conditioner

Sealed tenders are hereby invited by Ravenshaw University, Cuttack from registered and licensed firms for Annual Service Contract of Air Conditioners.

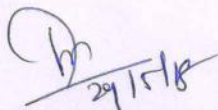
The firms should submit the detailed documents along with a Bank Draft drawn in favour of "Ravenshaw University" payable at **Cuttack** for Rs.1000/- as non-refundable tender fee. The tenders should be accompanied with EMD of 2% of quoted amount (refundable) in the form of Demand Draft drawn in favour of "Ravenshaw University" payable at **Cuttack**. Bank drafts of application fee and EMD should be submitted in separate envelopes along with tender paper.

Tenders marked as "TENDER FOR ANNUAL SERVICE CONTRACT OF AC" at the top of the envelope should reach the Registrar, Ravenshaw University, Cuttack, 753003 on or before **18.06.2018** by **1:00 PM**. Tender paper will be opened on the same day at **3:00 P.M.**


29/5/18
**OIC STOCK AND STORE
RAVENSHAW UNIVERSITY
CUTTACK**

Memo No- 2114 Dated- 29.05.18

Copy to website/Prof. R.N. Mishra / Registrar / COF / DSW/ CCD /OIC Stock and Store / OS / Steno to Vice Chancellor for kind information of Vice Chancellor.


29/5/18
**OIC STOCK AND STORE
RAVENSHAW UNIVERSITY
CUTTACK**





**Ravenshaw University
Cuttack**

Tender No. _____ Dt. _____

1. Name of the Firm :
2. Address :
3. Phone No :
4. Contact Person :
With mobile
5. PAN (copy enclose) :
6. GST Registration (copy enclose) :
7. Tender Fee Details :

Declaration:

We do hereby declare that, we have gone through the details of the technical specifications and other terms and conditions mentioned in the Tender Paper received against the Tender No. _____ Dt. _____ and will abide by them.

Place:

Date:

Signature and seal of the Tenderer



Ravenshaw University Cuttack

Terms and conditions for Annual Service Contract of AC

1. The Annual Service Contract for servicing of AC's with one additional visit includes cost of preventive & breakdown maintenance, gas charging/compressor, PCB and other spare parts replacement/repair.
2. The firm has to provide two (02) preventive maintenance during the ASC period of AC's and breakdown maintenance as and when required.
3. The breakdown maintenance has to be attended within 2 hours of complaint launched through telephone/SMS/Mail.
4. The service engineer has to provide the service report for every visit duly signed by the representative of the University.
5. The firm should ensure that all the ACs should be in working condition at the time of completion of ASC.
6. The payment will be made half yearly after completion of services and getting the ok report from the officer/user etc.
7. All the Air-conditioners covered in this service have to be maintained as per the standards of the original manufacturing company. The contractor has to repair /service/ maintain the air conditioners under the ASC in the same condition when handed over to them under the service contract.
8. In case of non-satisfactory services provided under ASC, University reserves all the right to cancel the contract and withdraw the security deposit.
9. The contract may be extended for another one year under same terms and condition, if the service found satisfactory.

A handwritten signature in blue ink, appearing to be a stylized 'R' followed by a flourish.



**Ravenshaw University
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PROFORMA FOR PRICE BID

1. Servicing of AC's with one additional visit (Parts cost extra)
 - a. Charges per Window unit -
 - b. Charges for Split unit -

2. Gas filling if required per unit
 - a. Window AC (1.5 Ton) -
 - b. Split Ac (1.5 Ton) -
 - c. Split Ac (2 Ton) -
 - d. Split Ac (3 Ton) -

16