



**RAVENSHAW UNIVERSITY
CUTTACK
NOTICE**

No 1205 / Dt 03.11.25

FORM FILL UP FOR UG (5th & 7th) SEMESTER EXAMINATION – 2025 (R&B)

Students of **UG 5th Semester & UG - B.A. B.Ed. / B.Sc. B.Ed. 7th Semester** are required to fill up their form in online mode from **6th November 2025 to 15th November 2025 (without fine) and 16th November 2025 to 21st November-2025 (with fine) Rs-100/- (One hundred rupees only)** for appearing the said Examinations by depositing the requisite fees as mentioned below.

Fees to be collected through online payment gateway

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| 1. | Examination fee for Arts/Science/Commerce | : | Rs 250/- |
| 2. | Examination fee for B.A B.Ed. / B. Sc B.Ed /BBA/IST/ITM | : | Rs 600/- |
| 3. | Back Paper Examination fee for Arts/Science/Commerce | : | Rs. 120/- up to two papers
Rs. 180/- for three papers
Rs. 240/- for four papers
Rs. 300/- maximum |
| 4. | Back Paper Examination fee for B.A B.Ed. / B. Sc B.Ed. /BBA/IST/ITM : | : | Rs. 120/- for one paper
Rs. 240/- for two papers
Rs. 360/- for three papers
Rs. 480/- for four papers
Rs. 600/- for five papers |

Students are required to fill up their forms online

BEFORE FILLING UP THE ONLINE EXAMINATION FORM CANDIDATES ARE REQUESTED TO FOLLOW THE FOLLOWING STEPS

Step-1: Go to www.ravenshawuniversity.ac.in → Admission → Student Login (Enter User Name & Password) Examination → Exam form → Enter the Roll No (PRN No.) → then Click Tab. → Click the Pencil Button in the subject details → Choose the subject details (As per your Syllabus) → Save the subject details → then click the submit button → Check your total fee amount and save the data,

Step-2: Pay the requisite fee through online payment gateway i.e. .State Bank of India Payment gateway (<https://www.onlinesbi.sbi/sbicollect/collecthome.htm?corpID=5339827>) and then choose → 'Payment Category → UG PG Odd Semester Examination fee, then fill in the details and click submits in the Ravenshaw University website.

OR

Go to www.ravenshawuniversity.ac.in → Admission → Online Payment → and then click on Term and conditions, click proceed and then choose 'Educational Institutes → State → Choose Ravenshaw University → Payment Category → UG PG Odd Semester Examination fee, then fill in the details and click submit in the Ravenshaw University Website.

Step-3: Go to www.ravenshawuniversity.ac.in → Admission → Student Login (Enter User Name & Password) → Enter the online transaction details → Submit the data → Print your details if you require.

Step-4: Take a print of the online transaction requisite fee receipt and submit it to the respective departments.

N.B.: - (1) Students have to upload their photo and signature as per the size (less than 10 kb) as mentioned in the online form. Students facing any issues/difficulties may contact the helpdesk of Controller of Examination's office immediately. Excess Payment will not be refunded.

(2) Students without Hall Ticket (Admit Card) are not allowed to enter the examination hall.

GanaiK
3.11.25

Controller of Examinations
Ravenshaw University, Cuttack

Memo No 1205 / Date 03.11.25

Copy to All Notice Boards/ All Hostel Notice Boards/ All HODs/ All Coordinator of Self Financing Courses/ CPGC / Registrar's Office/ CoF/ DSW/ Kanika Library/ O.S/ Collection Counter No. 5/ 6 / PA to Vice Chancellor / The Manager, SBI, Ravenshaw University Campus Branch for information and necessary action.

OIC, System is requested to publish the notice in the University Website.

GanaiK
3.11.25

Controller of Examinations
Ravenshaw University, Cuttack