

1. **Proposed Position: Assistant Professor (Pedagogy of English)**
2. **Name of the Institution: Ravenshaw University, Cuttack**
3. **Name of Staff: Archana Shubhashree Tripathy**
4. **Date of Birth: 10<sup>nd</sup> May 1989**
5. **Nationality: Indian**

**Education:**

<b>College/ University</b>	<b>Specialisation</b>	<b>Degree Obtained</b>	<b>Year of Passing</b>
<b>Ravenshaw University</b>	<b>Education</b>	<b>PhD</b>	<b>Pursuing</b>
<b>Nalini Devi Women's College of Teacher Education, BBSR</b>	<b>Eduaction</b>	<b>M.Ed</b>	<b>2019</b>
<b>Nalini Devi Women's College of Teacher Education, BBSR</b>	<b>Eduaction</b>	<b>B.Ed</b>	<b>2017</b>
<b>S.C.S Autonomous College, Puri</b>	<b>English</b>	<b>M.A</b>	<b>2013</b>
<b>Science College, Hinjilicut, Ganjam</b>	<b>English (Hons)General</b>	<b>B.A</b>	<b>2010</b>
<b>S.G Women's Jr College, Rourkela</b>	<b>Arts</b>	<b>+2 Arts, CHSE, Odisha</b>	<b>2006</b>
<b>Sri Raghunath High School, Jorodo, Ganjam</b>	<b>General</b>	<b>10<sup>th</sup> HSC, Odisha</b>	<b>2004</b>

**Other Teacher Eligibility Tests:**

**OTET (Paper II) – Qualified (2021)**

**OSSTET – Qualified (2019)**

**CTET (Paper -I) – Qualified (2018)**

**CTET (Paper -I) – Qualified (2021)**

**UGC NET- Qualified (2023)**

## **Computer Skills:**

- MS Office 2019 (Word, Excel, PowerPoint)
- Internet technology
- Camtasia Studio
- Google Drive
- Canva.com
- Digital Content Development and e-Learning Tools

## **Professional Skills:**

- English Language Teaching and Pedagogy
- Developing the content
- Content Writing and Communication Skills
- Research and Academic Writing
- Curriculum Design and Development
- Teacher Training and Mentoring
- Positive attitude
- Problem solving
- Critical thinking, Collaboration, and Leadership
- Sincerity, honesty & dedication

## **Countries of Work Experience: India**

## **Languages:**

<b>Language</b>	<b>Speaking</b>	<b>Reading</b>	<b>Writing</b>
<b>English</b>	<b>Excellent</b>	<b>Excellent</b>	<b>Excellent</b>
<b>Hindi</b>	<b>Excellent</b>	<b>Excellent</b>	<b>Excellent</b>
<b>Odia</b>	<b>Excellent</b>	<b>Excellent</b>	<b>Excellent</b>

## **Employment Record:**

<b>Duration:</b>	<b>From 12<sup>th</sup> Feb 2012 to 30<sup>th</sup> July 2015 From 25<sup>th</sup> July 2017 to 5<sup>th</sup> Feb 2018 From 21<sup>st</sup> Nov 2019 to 31<sup>st</sup> Dec 2019</b>
<b>Institution/Organization:</b>	<b>Saraswati Shishu Vidya mandir, Digapahandi, Ganjam.</b>
<b>Position Held:</b>	<b>Acharyaa (TGT)</b>
<b>Details of Task Assigned:</b>	<ul style="list-style-type: none"><li>• Teaching English - Class X &amp; Class VIII</li><li>• Teaching Geography - Class IX &amp; Class VII</li><li>• Giving teaching</li></ul>

<b>Duration:</b>	<b>From 5<sup>th</sup> June 2020 to 7<sup>th</sup> July 2022</b>
<b>Institution/Organization:</b>	<b>Aveti Learning Private Limited</b>
<b>Position Held:</b>	<b>Content Developer</b>
<b>Details of Task Assigned:</b>	<ul style="list-style-type: none"><li>• Develop Digital &amp; Animated Content (English)</li><li>• Record The videos</li><li>• Taking Live Classes ( Class IX &amp; X )</li></ul>

<b>Duration:</b>	<b>From 1<sup>st</sup> September 2022 to 31<sup>st</sup> July 2023</b>
<b>Institution/Organization:</b>	<b>Saraswati Shishu Vidya Mandir, Higher Secondary School, Tulasipur, Cuttack.</b>
<b>Position Held:</b>	<b>Lecturer, (PGT – English)</b>
<b>Details of Task Assigned:</b>	<b>Teaching Class: XI, &amp; XII</b>
<b>Duration:</b>	<b>From 11<sup>th</sup> August 2023 to 31<sup>st</sup> March 2025</b>

<b>Institution/Organization:</b>	<b>Saraswati Vidya Mandir, Senior Secondary, Nalco Nagar, Angul.</b>
<b>Position Held:</b>	<b>Contractual Teacher</b>
<b>Details of Task Assigned:</b>	<b>Teaching Class: IX, X, XI, &amp; XII</b>

**Certification:**

**I, the undersigned, certify that to the best of my knowledge and belief that this CV correctly describes my qualifications and past experiences. I will undertake this assignment for the full project duration in terms of roles and responsibilities assigned in the technical proposal or any agreed extension of activities thereof. I understand that any misstatement herein leads to disqualification of CV.**

**Date: 15<sup>th</sup> Sept 2025**

**Signature of Key Professional with Date: Archana Shubhashree Tripathy**

**15.05. 2025**